

Vacancies

Please see below for the details of current vacancies at Woodlands Hospice

Paid Vacancies

Community Fundraising Manager Full time 37.5 hours per week

Salary scale £19,467 to £23,530 (depending on experience)

The postholder will be responsible for raising awareness of the Hospice in the community and increasing income from community fundraising activities. Full details of requirements of this post and person can be found in the job description and person specification (details below)

Trust and Legacies Manager Full time 37.5 hours per week

Salary Scale £18,000 to £19,462 (depending on experience)

The postholder will be responsible for submitting applications to grant making trusts/foundations to secure income for the ongoing costs of the hospice and also for capital expenditure. They will also develop and deliver a legacy strategy to encourage a greater awareness of legacy giving and increased income from this source. Full details of requirements of this post and person can be found in the job description ad person specification (details below)

Website and Publications Officer Full time 37.5 hours per week

Salary Scale £20,314 to £24,366 (depending on experience)

The postholder will be responsible for designing, developing and continually maintaining a modern up to date website for the Hospice, posting materials in a timely manner to the site and developing a social media presence and interactivity. The postholder will also be responsible for designing and producing high quality publications/leaflets and promotional materials in printed format. Full details of requirements of this post and person can be found in the job description ad person specification (details below)

Further information ; For an informal discussion about any of the above posts please contact Carole Riley, Fundraising and Communications Manager on 0151 529 2631, email: carole.riley@aintree.nhs.uk or Rose Milnes, Chief Executive on 0151 529 2632, email: rose.milnes@aintree.nhs.uk For job descriptions and person specifications please contact Tracy Barnes on 0151 529 2631, email: tracy.barnes@aintree.nhs.uk quoting clearly the specific post you are interested in.

Closing date for all three posts will be Tuesday 8th May 2012

We reserve the right to close this advert earlier if volumes of applications reach appropriate levels so would encourage early applications.

Bank Health Care Assistants for Hospice at Home

To provide appropriate care and support to palliative care patients and their families in their own home alongside existing primary care services.

Fixed –term until July 2013, Salary scale £15,610 to £18,577

For further details contact Tilly Reid, Clinical Manager, on 0151 529 8161. For a job description and application pack please contact Debbie Edwards on 0151 529 8262 or email debbie.edwards@aintree.nhs.uk

Closing date: 14th May 2012

Interview date: week commencing 28th May 2012

Please note: If you have not had a response to your application within 3 weeks of the closing date please assume you have not been successful
