**WOODLANDS HOSPICE CHARITABLE TRUST**

**PERSON SPECIFICATION**

**Job Title*:*** Housekeeper

**Base:** Woodlands Hospice, Liverpool

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|  | **Essential** | **Desirable**  | **Assessment**  |
| **Experience & knowledge** | Housekeeping/cleaning experience | Previous experience in healthcare cleaning | Application form/Interview  |
|  | Awareness of relevant Health & Safety in cleaning role | Knowledge of COSHH | Application form/Interview  |
| **Special Aptitudes/ Skills and Qualities**  | Caring, helpful and considerate approach towards patients, visitors and staff/volunteers with the ability to work in a palliative care setting |  | Application form/Interview |
|  | Ability to work on own and as part of a team |  | Interview/Application form |
|  | Ability to follow procedures, complete relevant documentation and effectively manage tasks |  | Application form/Interview |
|  | Ability to prioritise, work under pressure and meet deadlines |  | Application form/Interview |
| **Personal Qualities** | Ability to present a positive and professional image at all times |  | Interview  |
|  | Trustworthy, good time keeper and demonstrate flexibility |  | Application form/Interview |
|  | Willingness to undertake appropriate training as required. |  | Application form/Interview |

Updated September 2020